

# Erasmus Mundus Joint Master Student Agreement For Erasmus Mundus scholarship holders [Intake]

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**Ecole des Hautes Etudes en Santé Publique (EHESP School of Public Health), Europubhealth+ coordinating institution :**

Avenue du Professeur Léon Bernard - CS 74312 - 35043 Rennes Cedex, France

Represented by **Isabelle Richard, Dean of EHESP**

On behalf of the EUROPUBHEALTH+ consortium formed by the following institutions:

- **EHESP School of Public Health** – Rennes (France) – Coordinating institution
- **University College Dublin** - School of Public Health, Physiotherapy and Sports Science (Ireland)
- **University of Sheffield** – School of Medicine and Population Health (United Kingdom)
- **University of Granada** – Andalusian School of Public Health (Spain)
- **Jagiellonian University Medical College** – Institute of Public Health - Krakow (Poland)
- **Maastricht University** – Faculty of Health, Medicine and Life Science (The Netherlands)
- **University of Liege** – Faculty of Medicine (Belgium)
- **University of Bordeaux** – Isped, School of Public Health (France)

and **the Student** :

Last Name: .....

First name: .....

Date of birth: .....

Nationality: .....

## Introduction

The Europubhealth+ Master course is an Erasmus Mundus Joint Master<sup>1</sup> supported by the European Commission under the Grant Agreement [number].

The EHESP School of Public Health, as coordinating institution of the programme, is mandated by Education, Audiovisual and Culture Executive Agency (EACEA) to manage the grant including the excellence scholarships awarded to students in respect with the rules of the corresponding European Grant Agreement.

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<sup>1</sup> <https://erasmus-plus.ec.europa.eu/opportunities/opportunities-for-individuals/students/erasmus-mundus-joint-masters>

**The present agreement aims to regulate the terms and conditions of the individual scholarship and the participation of the Student in the programme.**

### **Article 1**

The Student has been selected by the Consortium to attend the Europubhealth+ Master course (worth 120 [European Credit Transfer System Credits](#)) for the academic session *[intake]* and the following mobility track:

<b><i>[ACADEMIC YEAR]</i> - BASIC ACQUISITIONS - 2 SEMESTERS (60 ECTS)</b>
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- **Foundation course (57 ECTS)**  
At *[Name of host institution]* - From *[starting date]* to *[end date]*
- **Integration module (3 ECTS)**  
At EHESP School of Public Health - Rennes (France) - From *[starting date]* to *[end date]*

<b><i>[ACADEMIC YEAR]</i> - SPECIALISATION YEAR - 2 SEMESTERS (60 ECTS)</b>
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- **Specialisation (57 ECTS):**  
*[Name of specialisation]* at the *[Name of host institution]* - From *[starting date]* to *[end date]*
- **Integration module (3 ECTS)**  
At EHESP School of Public Health - Rennes (France) - From *[starting date]* to *[end date]*. The graduation ceremony for *[Academic year]* cohort will take place in Rennes on *[date]*.

These mandatory mobility periods cannot be replaced by virtual mobility.

### **Article 2: Requesting a change of second year specialisation**

The student is enrolled for the mobility track mentioned in Art. 1 and is not expected to change. Any request for switching to another specialisation for the second year in the programme may be studied by the consortium and should be strongly motivated. To do so, the Student must send a letter to the Consortium to motivate the request at the latest before 15. February of the first academic year. Such request cannot be made before the start of the first academic year. The acceptance is then conditioned upon the agreement of the second year institution the Student was initially selected for, upon the agreement of the institution the Student wants to switch to, and upon final validation of the Consortium and the European Agency EACEA.

### **Article 3: University services provision – Academic information**

The universities of the Consortium will provide the student with tuition, supervision, assessment and support services of professional standards. Relevant information concerning the structure and the organisation of the master is published on the EPH+ website: [www.europubhealth.org](http://www.europubhealth.org)

The academic organisation and assessment rules of the programme are described in the **Joint Academic Guidelines** which are provided to the Student prior to the admission.

**Article 4: Erasmus+: Erasmus Mundus scholarship**

The Consortium has selected the Student to receive an Erasmus Mundus scholarship of a maximum total value of **32 200€**.

A contribution to subsistence costs of a maximum of 1,400 € per month is paid to the Student on a monthly basis once a certificate of attendance from the host institution is received by the Coordinating institution. Please note that some monthly allowances will be paid in one single instalment.

**The scholarship does not constitute an employment contract between the host institution and the Student and therefore is not subject to direct taxation.**

**Article 5: Payment of the Erasmus Mundus scholarship**

The Erasmus Mundus scholarship is calculated on a pro rata basis according to the actual time spent on the course. For full months, the maximum amount received is 1 400 €. However, for incomplete months, a pro rata amount is applied to the number of remaining days.

The Erasmus Mundus scholarship is paid to the Student’s bank account as follows:

YEAR 1			YEAR 2		
Nature of the grant	Payment date	Max. Amount*	Nature of the grant	Payment date	Max. Amount*
1 <sup>st</sup> monthly allowance	At the beginning of the course **	1 400 €	13 <sup>th</sup> living allowance	[Date]	1 400 €
2 <sup>nd</sup> living allowance	[Date]	1 400 €	14 <sup>th</sup> living allowance	[Date]	1 400 €
3 <sup>rd</sup> & 4 <sup>th</sup> living allowance	[Date]	2 800 €	15 <sup>th</sup> & 16 <sup>th</sup> living allowance	[Date]	2 800 €
5 <sup>th</sup> living allowance	[Date]	1 400 €	17 <sup>th</sup> living allowance	[Date]	1 400 €
6 <sup>th</sup> living allowance	[Date]	1 400 €	18 <sup>th</sup> living allowance	[Date]	1 400 €
7 <sup>th</sup> living allowance	[Date]	1 400 €	19 <sup>th</sup> living allowance	[Date]	1 400 €
8 <sup>th</sup> living allowance	[Date]	1 400 €	20 <sup>th</sup> living allowance	[Date]	1 400 €
9 <sup>th</sup> , 10 <sup>th</sup> , 11 <sup>th</sup> & 12 <sup>th</sup> living allowance	[Date]	5 600 €	21 <sup>st</sup> , 22 <sup>nd</sup> & 23 <sup>rd</sup> living allowance	[Date]	4 200 €
<b>Total amount of the scholarship for Year 1</b>		<b>Max. 16 800 €</b>	<b>Total amount of the scholarship for Year 2</b>		<b>Max. 15 400 €</b>

\* A full month is paid at a maximum of 1 400 €. A pro-rata payment is applied for incomplete months (remaining days / 30).

**\*\*** Instalments will be transferred to the Student's bank account in Euros after the student's arrival in Europe once the host institution confirms the arrival of the student and after the Coordinating Institution has received the form duly completed with the Student's European bank account details.

The Student should use a European account in a bank that is working with the **SEPA system** for international payments.

### **Article 6: Awarded Degrees**

Upon completion of the entire training programme mentioned above, the Student is awarded a double degree composed as follows:

- One national degree from Year 1 main host institution mentioned in Art. 1 (Foundation course): *"[Official name Year 1 degree]"*
- One national degree from the institution in which the Student undertakes his second year mentioned in Art.1: *"[Official name Year 2 degree]"*
- A Europubhealth+ Joint Achievement Certificate and a Joint Diploma Supplement issued on behalf of the whole consortium. The purpose of the joint diploma supplement is to support students' mobility. It is designed to provide sufficient data to allow fair academic and professional recognition of qualifications (degrees, transcripts...). It provides a description of the nature, level, context, content and status of the studies that were pursued and successfully completed by the individual named on the original qualification. The supplement includes the marks obtained and its equivalence in each national grading scale.

### **Article 7: Attendance and Interruption rules**

#### **7.a) Scholarship and absences or drop-outs**

A Europubhealth+ Student is a full-time student who is expected to attend all lectures. The Student must attend courses and integration modules from the first day of the programme - including introductory days - to the last day, unless specific agreement from the Consortium.

The Student must meet at the very least the minimum attendance rate and related rules applying in their host institutions.

Absences from courses may only be justified for exceptional reasons such as serious health, family problems or visa procedure. Justification should be provided to the Coordinating Institution as well as the national course director within one week of the absence.

The Student who is obliged to interrupt the course for a certain period on the ground of justified sickness, pregnancy or family reasons must inform the Coordinating Institution. If the break in studies is short enough for the Student to make up for the lost study time, the Student may remain enrolled in the Master course and the scholarship may be paid as normal after seeking authorisation from the European Agency EACEA.

In case of a longer absence, the Consortium will examine the Student's situation and may choose either to ask the student to leave the programme, or allow the Student to resume the Master course

based on a common decision made in compliance with the internal rules applying in the institution where the Student is enrolled. In case of such long absences, the Student may remain enrolled in the programme but the scholarship payment will be suspended during the break. However these cases must be individually examined and reported to the European Agency EACEA for approval.

If the Student drops out for any reason, stops attending lectures without a valid justification, the Coordinating Institution will not pay the grant anymore and the European Agency EACEA will be informed. The scholarship will be paid on a pro-rata basis according to days of attendance. The coordinating institution will also have to report to the involved Foreign Affairs authorities the fact that the Student is no longer entitled to have a visa to stay in the European Union as an EPH+ student.

Any money mistakenly paid to the Student will be recovered. The Student will be asked to reimburse to EHESP any unjustified/ineligible scholarship payments received in case of prior leaving the course. Unjustified absences may be deducted from the final scholarship instalment.

### **7.b) Scholarship and academic results**

The payment of the Erasmus Mundus scholarships is not conditioned upon academic success in completing the Master course. The scholarship is nevertheless limited to 24 months and, in the event of retaking a year or individual modules, no extra scholarship will be provided. In addition, in case the Student does not successfully pass his/her first year of Master course, he/she will not be accepted in the second year programme and will no longer receive any scholarship.

#### **Article 8: Student's individual needs**

Students with special needs will have the possibility to benefit from financial support to cover the costs related to their individual needs. Students who wish to benefit from this scheme shall describe before arrival the nature, duration and frequency of the specific support they require so that the Consortium can evaluate the costs.

#### **Article 9: Behaviour**

The Student commits to behave with ethics during his/her studies. He/She will commit no fraudulent act, and will specially avoid cheating, falsification or plagiarism of any academic work. Moreover, he/she will not abuse or misuse the access to equipment and installations and will not perform any unauthorized access or violation of departmental, school or university rules. Any incident against this compromise will be treated by the Consortium and may cause the exclusion of the Student from the EPH+ Master course.

#### **Article 10: Local support**

Should the Student have any kind of difficulty, either academic, logistic or administrative, social or cultural, he/she will have the possibility to refer for advice to the EPH+ course director and administrative officers at each of his/her assigned universities, as well as possible.

### **Article 11: Insurance**

The Coordinating institution contracts an insurance policy for the Student for the whole duration of the programme in compliance with the minimum requirements of the [European Agency EACEA \(weblink\)](#).

The Student will be provided with insurance for the whole duration of the programme in compliance with the minimum requirements of the [European Agency EACEA \(weblink\)](#) including coverage for urgent medical care in case of sickness or accident, death, permanent invalidity, third-party liability, theft and loss of documents or early return in the event of a serious illness or accident affecting a close family member.

The Student receives an insurance certificate with his/her personal policy details and general conditions before the beginning of the course once the registration is confirmed.

In each country student will also be invited to register to the national health insurance system.

### **Article 12: Participation in quality assurance processes**

The Students commits to taking part in programme surveys/evaluations conducted by the consortium and/or the European Commission/EACEA, and is strongly encouraged to join the Erasmus Mundus Students and Alumni Association (EMA, see <http://www.em-a.eu/>).

### **Article 13: Complaints**

In case of complaint, the Student may appeal to the Consortium. The Consortium will consider the issue and will solve it as soon as possible. However for specific complaints about a specific service or facility provided by a Partner institution, the Student shall invoke the complaints procedure of that institution.

### **Article 14: Disclaimer**

The Consortium is exonerated from any responsibility for accidents, illnesses, injuries, losses or damages to persons or goods resulting from or in any way related to the activities that are object of the present agreement.

### **Article 15: Change in situation**

Any alteration to the initial situation as laid out in the present document must be immediately communicated to the other party; upon mutual agreement of contractual modifications, the coordinating Institution will issue an addendum to the present contract.

### **Article 16: Processing of personal data**

By signing this agreement, the student authorises the use of his/her personal data in activities related to Europubhealth+. All personal data contained in the agreement shall be processed in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). Such data shall be

processed in connection with the implementation and follow-up of the Europubhealth+ project by the Partner Institutions, EACEA and the European Commission, without prejudice to the possibility of passing the data to the bodies responsible for inspection and audit in accordance with EU legislation. The student may, on written request, gain access to his/her personal data and correct any information that is inaccurate or incomplete. He/she should address any queries regarding the processing of his/her personal data to [europubhealth@ehesp.fr](mailto:europubhealth@ehesp.fr)

The European Education and Culture Executive Agency (EACEA), in the context of managing the Erasmus Mundus Joint Master Degrees, collects and processes the personal data of some of the candidates. In particular, certain data of the scholarship holders (students and scholars), non-scholarship holders and reserve list candidates is shared with the Agency through the EACEA Mobility Tool and treated according to the following privacy statement.

### **Article 17: In case of litigation**

For any litigation related to the Erasmus Mundus scholarship, the European Agency EACEA will advise.

The present agreement will be governed by the French Law.

Both parts will endeavour to solve amicably any controversy related to the interpretation or implementation of the present agreement. Failing agreement by both parts, the French courts are designed as the only competent authorities to resolve any legal dispute between the Consortium and the Student emerging from the present agreement.

### **By signing the present Student Agreement, the Student declares that he/she fulfils the following conditions for receiving the Erasmus+:Erasmus Mundus scholarship:**

- The Student has never benefited from an Erasmus Mundus Master/Doctoral scholarship before.
- The Student cannot benefit from another EU funded scholarship scheme to follow the EPH+ Master course for the entire duration of the programme.
- The Student enrolls as a full-time student and commits himself/herself to participating in the master programme in accordance with the terms defined by the consortium in the Student Agreement. Failure to do so could lead to the cancellation of the scholarship.

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#### **The Coordinating Institution**

**Isabelle Richard, Dean of EHESP**

Place and date :

Signature :

#### **The Student**

Place and date :

Signature :